

Appendix I-2

UNIVERSITY OF NORTH FLORIDA
APPLICATION FOR PROFESSIONAL DEVELOPMENT LEAVE

ACADEMIC YEAR ~~2015-16~~

Professional Development application

Applications that do not follow the format below will not be considered.

6/19/18
6-19-18
[Signature]
6/19/18

1. Candidate Information:

- a. Name _____
- b. College _____
- c. Department _____
- d. Number of years in faculty status at UNF _____

2. Previous Professional Development Leaves(s):

- i. When? _____
- ii. How long? _____
- iii. Purpose _____

- iv. Results: _____

3. Professional Development Leave Preference (check preference):

- 1. One Semester Fall Spring
- 2. Two Semesters

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45 4. Description of professional leave proposal (5 pages maximum). Double spaced throughout, 12
46 point font, 1 inch margins, numbered pages. It is important to be clear and where possible, be as
47 specific as possible. Include the following:
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- a. Description of programs and activities proposed
 - i. Written so that those outside your discipline can read and understand it
- b. Relationship between proposed leave and instruction at UNF
- c. Expected benefit of the proposed sabbatical to the faculty member, university and academic discipline
- d. Short term outcomes (during leave period)
- e. Long term outcomes including expected publication(s)
- f. Anticipated supplementary income

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- 263 5. Attach recommendation from Chair (1 page maximum)
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265 6. Attach recommendation from Dean (1 page maximum)
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267 7. Attach relevant Curriculum Vita (4 pages maximum – can be single-spaced, 12-pt font, 1”
268 margins, numbered pages)

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295 By checking the box and typing name, applicant agrees to comply with the conditions of the
296 professional development leave program as described in the Collective Bargaining Agreement

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301 8. Faculty Member: _____

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